

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, March 20, 2018**
4 **Lyndeborough Central School-Multipurpose Room**
5 **6:30 p.m.**
6

7 Present: *Harry Dailey, Matt Ballou, Mark Legere, Charlie Post, Joyce Fisk, Carol LeBlanc, Jonathan*
8 *Vanderhoof, Alex LoVerme and Miriam Lemire (6:31pm).*
9

10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services*
11 *Betty Moore, Principals Brian Bagley, Tim O'Connell, Technology Director Kevin Verratti and Clerk*
12 *Kristina Fowler*
13

14 **I. OATH OF OFFICE**

15 Mr. LoVerme and Ms. LeBlanc have been sworn in. Mr. Vanderhoof was sworn in March 19, 2018.
16

17 **II. CALL TO ORDER**

18 Superintendent Lane called the meeting to order at 6:30p.m.
19

20 **III. ELECTIONS/APPOINTMENTS**

21 **a. Elections**

22 **i. School Board Chairman**

23 Superintendent Lane called for nominations of School Board Chairman.
24

25 *A MOTION was made by Mr. Post and SECONDED by Ms. LeBlanc to nominate Mr. Dailey for School*
26 *Board Chairman.*

27 *Voting: eight ayes; one abstention from Mr. Dailey, motion carried.*
28

29 The meeting is turned over to Chairman Dailey.

30 **ii. School Board Vice Chairman**

31 Chairman Dailey called for nominations of School Board Vice Chairman.
32

33 *A MOTION was made by Ms. LeBlanc and SECONDED by Ms. Fisk to nominate Mr. Ballou for School*
34 *Board Vice Chairman.*

35 *Voting: five ayes; one nay from Mr. Post and two abstentions from Mr. Vanderhoof and Mr. Ballou,*
36 *motion carried.*
37

38 **b. Appointments**

39 **i. Treasurer**

40 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to appoint Ms. Cindy Marzella as*
41 *School District Treasurer.*

42 *Voting: all aye; motion carried unanimously.*
43

44 **ii. School District Clerk**

45 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to appoint Ms. Mary-Jane Ryan as*
46 *School District Clerk.*

47 *Voting: all aye; motion carried unanimously.*
48

49 **iii. Committees**

50 Superintendent Lane informed members there is no need for a **Negotiations Committee** as there is no
51 contract to negotiate.
52

- 53 • **Budget Committee Liaison**

54 A MOTION was made by Mr. Ballou and SECONDED by Ms. LeBlanc to nominate Mr. LoVerme as
55 Budget Committee Liaison.*

56
57 A MOTION was made by Mr. Vanderhoof to nominate Mr. Post as Budget Committee Liaison.
58 There was no second.

59
60 *Voting: seven ayes; one abstention from Mr. LoVerme motion carried.

61
62 • **Facilities Committee**

63 Mr. Post resigned from this committee (due to meeting time).

64
65 A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to nominate Ms. Fisk, Mr. Legere
66 and Ms. LeBlanc to the Facilities Committee.

67 Voting: seven ayes; one abstention from Ms. LeBlanc, motion carried.

68
69 • **Policy Committee**

70 A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to nominate Mr. Ballou, Ms. Lemire
71 and Mr. Legere to the Policy Committee.

72 Voting: all aye; motion carried unanimously.

73
74 • **Elementary History Committee**

75 A MOTION was made by Mr. Legere and SECONDED by Ms. Lemire to nominate Ms. LeBlanc, Ms. Fisk
76 and Mr. LoVerme to the Elementary History Committee.

77 Voting: seven ayes; one abstention from Mr. LoVerme, motion carried.

78
79 • **Strategic Planning Committee**

80 A MOTION was made by Mr. Ballou and SECONDED by Mr. LoVerme to nominate Chairman Dailey,
81 Ms. Lemire, Ms. LeBlanc and Mr. Vanderhoof to the Strategic Planning Committee.

82 Voting: all aye; motion carried unanimously.

83
84 Review committee/charters at the next meeting.

85
86 **IV. ADJUSTMENTS TO THE AGENDA**

87 There were no adjustments to the agenda.

88
89 **V. PUBLIC COMMENTS**

90 Ms. Michelle Boette, Lyndeborough, questioned if the board received an email she sent them. Chairman
91 Dailey confirmed it was received and will be discussed later.

92
93 **VI. PRESENTATION-Reading Program-Principal O'Connell**

94 Presenters: Principal O'Connell and teachers, Heather Desmarais, Tammy Cargill, Kristen Hebert, Sandy
95 Reid and Bridgette Fuller.

96 A presentation was given regarding Reader's Workshop which combines instruction in reading words and
97 understanding what students read. They spoke of the many positive results and the value of this program.

98 A copy of the PowerPoint presentation can be found with these minutes. Donations of any books are
99 welcomed and appreciated.

100
101 **VII. BOARD CORRESPONDENCE**

102 **a. Reports**

103 **i. Superintendent's Report**

104 Superintendent Lane spoke of the district meeting and being pleased with the strong community
105 attendance and hopes this continues. He confirmed there have been 7 snow days to date and is unclear if
106 the next storm will impact school or not. If we went past 10 snow days we could ask the Commissioner

107 for a waiver but this will not be the case. Positions for 2018-19 have been posted. Nominations for 2018-
108 19 will be brought to the next meeting to meet the requirement in the CBA to notify teachers by April 15
109 of intent to rehire. There has been a lot of media coverage around student walkouts and (on March 14)
110 some students and staff gathered; a small biography was read of each person who passed away (from the
111 Florida school shooting). All students and staff were respectful and the concept was to create a “learning
112 point”. He thanked Principal Bagley, staff and the National Honor Society.
113

114 Ms. Lemire questioned if kindergarten registration numbers were available since the positions have been
115 posted. Mr. O’Connell reported 25 students registered for kindergarten on the first day of registration
116 with an additional 7 partially registered. Thirty-two is well above the 17 that were registered at this time
117 last year and anticipates having an appropriate number.

118 **ii. Director of Student Support Services Report**

119 Ms. Moore reported they are getting ready for summer and the recommendations for ESY (extended
120 school year); these are students who may regress during the summer if not in some kind of program. She
121 provided a sample deliberation sheet which they use; the guidelines are dictated by the State. Meetings
122 are held with the parents so that there is no question if the student is recommended or not.

123 **iii. Director of Technology’s Report**

124 Mr. Verratti reported the patches (for Spectre and Meltdown exploits) are available for all systems in the
125 district and Chromebooks, computer labs and high traffic areas are 100% patched. The rollout for the
126 remaining systems started yesterday. Some older systems that are negatively impacted by the patches will
127 be marked for recycling. The entire district should be done by the end of the month. CopSync,
128 (emergency notification system) went through bankruptcy proceedings and was purchased by Kologik.
129 Mr. Verratti has been speaking with them and reports they will continue to keep CopSync up and running
130 with full capacity through June 30, 2018. He has met with the police chiefs and is looking at other
131 systems such as Vigilance to see if we should make any changes. There is a portion of CopSync paid by
132 the district and a portion paid by the town.
133

134 **b. Letters/Information**

135 **i. NHSBA Board Member Roles and Responsibilities**

136 Superintendent Lane reported annually at the first meeting after elections, Board Member Roles and
137 Responsibilities (as identified by NHSBA) are included in the board packet. There is a workshop for new
138 board members and chairman coming up on May 2 through NHSBA.
139

140 **VIII. CONSENT AGENDA**

141 There was no consent agenda to report.
142

143 **IX. ACTION ITEMS**

144 **a. Approve Minutes of Previous Meeting**

145 *A MOTION was made by Ms. Lemire and SECONDED by Ms. LeBlanc to approve the minutes of March*
146 *6, 2018 as amended.*

147 *Voting: seven ayes; one abstention from Mr. Vanderhoof, motion carried.*
148

149 **b. Approve School Board Meeting Dates 18-19**

150 Superintendent Lane provided a listing of school board meetings for the 2018-19 school year noting they
151 are subject to change at any time by board vote. These dates will be scheduled as no objections were
152 heard. He noted it is the School Board Chairman (not the Superintendent) who cancels meetings due to
153 inclement weather.
154

155 **c. Approval of Capital Reserve Funds/Prime Roofing Corp.**

156 Ms. Tucker reviewed the proposal which included sections 1, (Industrial Arts, cafeteria-7,050 square feet)
157 and 2, (Art, FACS-6,196 square feet) of the WLC roof. Specifics were discussed with the Facilities
158 Subcommittee and the “go ahead” was given for these sections. This is part of the Roof Management
159 Program Budget Matrix Report (by Prime Roofing) that was done in December 2016. They

160 recommended based on “Grade C” to tackle these sections first. She is recommending awarding \$130,380
161 to Prime Roofing Corp.; funds to come from the Building/Equipment & Roadway Capital Reserve. Mr.
162 Erb confirmed the roof deck is not part of these sections (that is B wing). These sections will complete the
163 original part of the school. Ms. Tucker confirmed the bid was based on sections however they had asked
164 how much to do the whole roof and the result is the Budget Matrix Report. She confirmed additional bids
165 were not obtained as Prime Roofing knows our roofs. Previously she had received a bid from “Therrien”
166 which came in higher and have never worked on our roof.

167
168 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to accept the recommendation for*
169 *roof repair bid.*

170

171 *Mr. LoVerme strikes his first motion.*

172

173 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to award to Prime Roofing*
174 *\$130,380 (recommended bid) from the Building/Equipment & Roadway Capital Reserve.*
175 *Voting: all aye; motion carried unanimously.*

176

177

X. POLICIES

178

a. Review Policy BCA-Board Member Ethics

179 Superintendent Lane reviewed at the March 6 meeting the board voted to remove article #10 from the
180 BCA-School Board Member Ethics policy. He has provided a memo with replacement suggested
181 language but notes that this is the board’s policy. The language has been reviewed by the attorney;
182 response is provided. If the board chooses to move forward with this language, he suggests this be a first
183 reading although they do not need to make a decision or do anything. Mr. Post notes this is quite different
184 than what was brought up at the last meeting and suggests the policy committee review it. He notes the old
185 one was unethical and the entire policy should be reviewed however it is much more agreeable to him.
186 Mr. Ballou would like a chance to review it and obtain feedback from NHSBA since they wrote the
187 policy; what was their thought process and intent. He agrees it should go to the policy committee and be
188 brought back to the board. Superintendent Lane confirmed the policy will remain as is, #10 blank, and be
189 brought to the Policy Committee.

190

191

XI. COMMITTEE REPORTS

192 There were no committee reports. Members are asked to think about the committee charters and if there is
193 anything they want to add.

194

195

XII. RESIGNATIONS / APPOINTMENTS / LEAVES

196

a. Resignations-end of this school year

197

- Susan Ballou-WLC Assistant Principal
- George Zink-FRES Grade 5
- Linda Cordileone-WLC Business Education
- Jeanne Doran-FRES Paraprofessional/Personal Assistant

198

199

200

201

202 Superintendent Lane reported the above retirements with thanks for their service. Ms. Ballou has been
203 with the district for 12 years, Mr. Zink, 20 years and Ms. Cordileone 32 years.

204

205

XIII. PUBLIC COMMENTS

206 Mr. Legere questioned the status of a survey brought up at a previous meeting regarding the amount of
207 time it takes to get lunch and students having enough time to eat. He questioned if it should be on a future
208 agenda. Superintendent Lane will address this; he does not know the status. Mr. Legere questioned if
209 there should be a presentation on Chromebook/technology usage or a survey to see how the students feel it
210 is working. Chairman Dailey agrees a survey is a good idea.

211

212 Mr. LoVerme comments that he believes that per policy the lunch program is supposed to be running the
213 vending machines. Superintendent Lane will review the policy. Ms. Tucker confirmed they have a couple
214 of vending machines.

215
216 Ms. Edwina Hastings, Wilton, commented she is pleased to hear there will be a survey regarding students
217 and school. She questioned Superintendent Lane referring to the minutes of the last meeting where he
218 spoke of another district's food service program that was running in the black and wondered which district
219 this was. Superintendent Lane responded it was Hudson and they have a different economy of scale and
220 manage their staff in a way that provides maximum benefit. Because of their size, they can buy in bulk
221 which saves money. Responding to Mr. LoVerme he does not recall the pricing of meals but notes the
222 State still made them raise lunch prices even though they were in the black. He also spoke of Salem which
223 is a much larger school; they moved away from FDA guidelines and have vendors that come in such as
224 Taco Bell once a week although he has not looked at this recently. They have more of an ala cart scenario
225 and don't have to follow State guidelines. He confirmed if we chose not to participate with the State we
226 would lose funding and is not sure how many vendors would come to a school this size.

227
228 Ms. Julie Lemire, teacher, spoke of being asked to participate in the sustainability fair and explained a past
229 project (which she may do again) the "No Straw Campaign" where students are asked to track straw
230 usage. She spoke of the amount of waste that goes into the trash on a daily basis. In the cafeteria, she sees
231 more use of the regular trays and plastic utensils and portion cups. She questions why metal silverware
232 and trays which can be washed are not used; they have a large dish washer. She spoke of her observations
233 at the 6th grade environmental camp where she saw a big difference between the student's arrival and
234 departure regarding waste.

235
236 Mr. Kevin Boette, Lyndeborough, questioned the board if they will have a comment after the non-public
237 session. Chairman Dailey responded not unless there is a decision made. Mr. Boette comments he would
238 prefer hearing comment or some sort of statement from the board if they can.

239
240 Ms. Linda Cordileone, teacher, commented that the school store has one vending machine (just waters and
241 drinks); the teachers have a vending machine that is locked and not available for students. The cafeteria
242 has a snack vending machine. Mr. LoVerme comments they are still on school property and refers to the
243 policy.

244

245 **XIV. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (C)**

246 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Ballou to enter Non-Public Session to*
247 *discuss personnel and student matter RSA 91-A: 3 II (A) (C) at 7:55pm.*

248 *Voting: all aye via roll call vote; motion carried unanimously.*

249

250 **RETURN TO PUBLIC SESSION**

251 The Board entered public session at 9:34pm.

252

253 *A MOTION was made to seal the non-public session minutes for 50 years by Mr. LoVerme and*
254 *SECONDED by Mr. Ballou.*

255 *Voting: all aye; motion carried unanimously.*

256

257 **XV. ADJOURNMENT**

258 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. LeBlanc to adjourn the Board meeting at*
259 *9:35pm.*

260 *Voting: all aye; motion carried unanimously.*

261

262 *Respectfully submitted,*

263 *Kristina Fowler*